



Kentlyn Public School

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Monday 12 October 2020

Dear Parents/Carers

In case of local bush fire activity – Information for parents

Kentlyn Public School is in a bushfire prone area and **identified as Category 2** on the Department's bushfire register. As a school we have systems in place, as per the Department's guidelines, on what we need to do in case of bushfire activity in our area.

Attached is our "***What to do in the event of local bush fire activity – Information for parents and carers***". This flyer has been prepared by our Health and Safety directorate for school use. **If possible, Skoolbag, Seesaw and Facebook will be our main form of communication. Please ensure that you have downloaded the apps and have access to them at all times.**

Further information can be accessed on 'The NSW Rural Fire Service website' at www.rfs.nsw.gov.au. Further information can also be found at NSW Department of Education's School Safety website: <https://education.nsw.gov.au/public-schools/school-safety>

In order to ensure that we are prepared for any type of an emergency, our school will be holding various drills throughout the term. These drills are compulsory for all schools and it will be to the benefit of all students and staff.

In the interest of ensuring everyone's safety we kindly remind our whole school community that if you are visiting our school as a parent helper, volunteer, tradesman etc. you sign on in the front office and receive your visitor's badge. It is also important to read over our evacuation and lockdown procedures and if further information is required you can take an evacuation and lockdown drills pamphlet with you. All are available near our 'visitor sign on book'.

It is also imperative to remember that if we do to go to lockdown or evacuate our school our first two priorities **which will be implemented simultaneously are**

- securing everyone who is on school premises, students, staff and visitors, and
- contacting 000 and the Incident Response Unit.

Once the police/fire brigade etc. arrives at the school they take control of the site and remain in control until the 'threat' is over and responsibility is handed back to the principal. Police and/or fire brigade then work with the principal to continue to manage the incident. Please note, in the event that we do have to go to lockdown or evacuation, it is highly recommended that you listen to the media reports for updates.

Thank you for your continued support

Androula Kavallaris

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Principal